
Absent: Theresa Drake, Gregory Hopson, Kim Lebeck, Monica Madura, Adam Miller, Heather Mineart, Cassie Walizer, and Angela Ward

Administrative Liaisons: Cheryl Reardon, Associate Vice President and Chief Human Resources Officer

Guests: Russ Ganim, Faculty Senate (FS) President; Sandra Daack-Hirsch, FS Vice President; Dexter Gollinghorst, Graduate Professional Student Government (GPSG); Thomas Pak, GPSG Vice President; Hira Mustafa, University of Iowa Student Government (UISG) President; Heath Schintler, UISG Vice President; Michael Kaplan, Director of Administrative Systems, Information Management/Human Resources; Spencer Stumpf, Disclosure Manager, UI Research Foundation; Cristobal McKinney, Writer/Editor, University Strategic Communications

Welcome, Roll Call, and Minutes

Minute Adoption:
- October 10, 2018 - UI Staff Council meeting – adopted by majority with no edits

Minutes Review:
- October 17, 2018 - UISC Executive Committee Meeting, no edits noted by any members present

Shared Governance Panel (each with three takeaways)
Our full University of Iowa Staff Council was honored to have our fellow shared governance branches speak to their specific goals and future opportunities to unite our overall strategic initiatives. We hope to further these collaborations and attend their upcoming meetings as guest panelists.

Faculty Senate (FS): Russ Ganim and Sandra Daack-Hirsch
- Promote and practice the tradition of shared governance at the University of Iowa
- Increase communication among the shared governance entities
- Enhance support mechanisms to ensure that shared governance translates into shared decision making

Graduate Professional Student Government (GPSG): Dexter Gollinghorst and Thomas Pak
- Work with shared governance as much as possible to drive and inform decision making and initiatives for graduate and professional students
- We welcome partnership opportunities with staff members and their offices that work with graduate and professional students. Our work can be found at gpsg.uiowa.edu
- GPSG seeks to work with staff council and its members on our mentoring initiatives as they continue to be launched

University of Iowa Student Government (UISG): Hira Mustafa and Heath Schintler
- Review UISG platform to see where your work may overlaps with our efforts
- Try to include students in your committees to get their perspectives, and let them know what specifics you’d like them to share with you
Don't hesitate to reach out when you think students could help with your efforts! Ex: If you work on undergraduate research, email UISG, or any of our members to see if we can partner with you.

**UI-HR Presents New Employee Self-Service Site:** Michael Kaplan
Information Management, Human Resources, is dedicated to the advancement of the University’s commitment to building a technically proficient workforce through such user-oriented means as web development and adaptable reporting. Their goal is to improve workflow and data administration through improvement and implementation of technical resources.

Michael presented Staff Councilors and guests a preview of the Employee Self-Service Portal Redesign, set to roll out to campus in early 2019. The design was created with similar concepts as other new HR websites to provide a consistent and familiar employee experience. The mobile-friendly layout was developed to be fast, flexible, and easily navigable from any device. It employs the generous use of icons to distinguish key areas of focus for staff using the site.

**UI-HR Updates:** Cheryl Reardon
Open enrollment for UI Benefits continues until Friday, November 16, 2018. An electronic copy of your enrollment will replace the paper copy sent to your home.

**Oracle Talent Acquisition Cloud** (OTAC) is now in its tenth week and continues to evolve with input. As of November 7, 2018, there have been 566 open requisitions, 236 active, with 7,994 completed submissions. The ability to collect such data will only enhance future recruitment and improvements for overall campus.

Salary decisions now have two pay cycle options for Colleges/Departments. Cycle 1 is effective on July 1st for Health Care Faculty and P&S Staff, all SEIU staff and all Merit staff. Cycle 2 salary decisions are effective on January 1 for Faculty and P&S Staff who aren’t funded by Health Care. The effective date and budget procedures are determined by funding source. For some non-bargaining P&S employees whose funding departments have selected January 1st salary cycles, supervisors will reach out to you for review if you are part of this cycle period. For general questions, feel free to contact UI Compensation and Classification, a part of UI Human Resources.

**New Staff Council Website Preview:** Denny Crall, UISC Communications Committee chair
Our UISC communications committee is taking on an ambitious project this year, a redesign of our UISC website, which is currently in progress. The full update will be live in early 2019, switching to a new template with more accessibility, visibility, and personal feel for fellow councilors and constituents. The new site look and feel will be more in line with that of other websites staff are used to navigating. By request of the council president, the committee would like to put a face and short bio of each UISC representative on the site for the betterment of our constituent relations. Please contact Denny or fellow committee members with your information. Visit our [Staff Council Facebook](#) page and LIKE us!

**Past and Upcoming Events:** Gayle Robertson, Community Relations Chair
Taking first place in our category the UISC’s float and participation at this year’s UI Homecoming Parade was a success!

On Thursday, November 29, UISC members have the opportunity to help decorate Iowa City Hospice Bird House. This is a volunteer opportunity to brighten their residents’ spirits and good cheer.

Wear a fantastically ugly sweater and bring cookies and/or snacks to share with your fellow councilors to our next UISC meeting on December 12th. A group photo will be taken, followed by a social hour after meeting dismissal. If you are able to attend the after council social in December please do.
Look for a future email from Gayle for an opportunity to be involved in a “Day of Service” as part of Martin Luther King holiday.

**Meeting adjourned:** Lorna Golson motioned; Matt Watson confirmed motion.

**Next Meeting:** Wednesday, December 12, 2018; 2:30 – 4:30 PM - 2520D UCC