FINAL
UI Staff Council Executive Committee
December 23, 2016
2520B UCC

Present: Marsha Adolph, Erin Brothers, Nancy Davin, Michael Hesseltine, Hans Hoerschelman, John Laverty, Monica Madura, Jessica Richardson, Brenda Van Dee, and Matt Watson

Absent: none

Guests: Nikole Mac, UI Leadership Development Director, UI HR Services

Review/Approval of Minutes

- November 10, 2016 – SC Executive Meeting with Provost Butler
  - Nancy Davin–Motioned
  - Matt Watson– Seconded
  - Michael Hesseltine & Jessica Richardson–Abstained
  Approval of minutes passed by majority vote

- November 15, 2016 – SC Executive Meeting with President Harreld
  - Hans Hoerschelman –Motioned
  - Nancy Davin– Seconded
  Approval of minutes passed by majority vote

- November 16, 2016 – SC Executive Meeting
  - Nancy Davin–Motioned
  - Monica Madura– Seconded
  Approval of minutes passed by majority vote

Path Forward Presentation and Discussion

Following the Staff Council Executive Skype meeting on December 9, it was determined that an overview of the Path Forward structure and current status was needed for executive members that have not played as active of a role in the SIT/OT teams.

UI Staff Council Executive Member (each team meets monthly):
  - **Strategic Implementation Team**: Erin Brothers, Matt Watson, and Monica Madura
    This branch has ‘task forces’.
  - **Operations Team**: Erin Brothers, John Laverty, and Michael Hesseltine
    This branch has ‘sub-committees’.

A variety of documents were handed out during our discussion:
- UI-Staff Council survey results from 2/8/16
- Strategy Implementation Team Issues transferred to Operations Team document in winter 2016
- Top 10 issues list submitted October 2016 with tentative referral/assignments
The Path Forward website was reviewed. Most of UISC issues were assigned to the Operations Team. Due to Tom Rocklin’s upcoming retirement, the chair of SIT3 will be Cornelia Lang an Associate Professor from Physics & Astronomy.

Coke Fund submissions – Matt Watson, UISC Treasurer

CLAS (College of Liberal Arts & Studies)
- $500.00 request for recognition purposes – APPROVED
- Motioned – Jessica Richardson; Seconded – Erin Brothers; Abstained – Monica Madura

Spiritual Services
- $5,000.00 request for Labyrinth Training ($3,000 for training; $2,000 for trainers travel)
- We as Staff Council, APPROVED, 100% with the caveat to include UIHC Leadership, providing them an opportunity to partner in this amazing funding opportunity.
- Motioned – Jessica Richardson; Seconded – Erin Brothers

Learning & Development Focus Groups Regarding Leadership Core – Nikole Mac

Three groups of approximately 50 Staff Council members gathered at our All Staff Council meeting in December. In addition, 75 collective university human resource members met in October for an overall assessment of roughly 125 staff members. While the HR staff members were more aware of the opportunities for leadership development, there were synergies between the two groups. The document provided to our executive group highlights those targets, their delivery/mode, curriculum, support, draft concepts, and next steps. The remaining document features input from the focus groups collectively. In addition to this material, a ‘Did you know’ handout was provided with a description of each leadership development program offered by UI Organizational Effectiveness. This information is also available on their website. Additional discussion ensued on other programs and best practices.

Misc. items

A Skype meeting will be scheduled to discuss the following due to our meeting time ending.
- Iowa Chapter 20 – Collective Bargaining
- Time spent on Staff Council Activities
- Staff Council highlighted in IowaNow

Adjourned at 4:45 PM – Brenda motioned, Erin moved/seconded.

Next meeting: Wednesday, January 18, 2017 – 2:30 to 4:30 pm – 2520B UCC