Present: Erin Brothers, Collin Davis, Michael Hesseltine, Jeri King, John Laverty, Brenda Van Dee, and Matt Watson

Absent: Apryl Betts and Ashley Vanorny

Administrative Liaison: Cheryl Reardon, Associate Vice President and Chief Human Resources Officer and Kevin Ward, Assistant Vice President for Human Resource Administration

Review/Approval of Minutes

- May 8, 2017 – SC Executive Meeting with President Harreld
  - Matt Watson–Motioned
  - Michael Hesseltine–Seconded
  - Jeri King–Abstained
  Approval of minutes passed by majority vote

- May 11, 2017 – SC Executive Meeting with Interim Provost Curry
  - Erin Brothers–Motioned
  - Michael Hesseltine–Seconded
  - Abstained–Matt Watson and Jeri King
  Approval of minutes passed by majority vote

- May 17, 2017 – SC Executive Meeting
  - Matt Watson–Motioned (following updated Coke funds balance)
  - Michael Hesseltine–Seconded
  Approval of minutes passed by majority vote

Merit Changes: Cheryl Reardon, Associate Vice President and Chief Human Resources Officer and Kevin Ward, Assistant Vice President for Human Resource Administration

In February of this year, the State of Iowa made changes to collective bargaining impacting university merit staff (AFSME) and healthcare professionals (SEUI), and as of July 1 of this year, some of those changes take effect. Only base wages are negotiated with the unions, so all other practices will default to the University Operations Manual or Regent Merit System rules. A handout, located in our presentation/minutes section, outlining what may change and what may not change. These potential changes will also be reflected in the University of Iowa Operations Manual, noted in a separate handout located in our presentation section for June minutes. Human Resources have started to send out weekly informational emails to the populations that are involved, highlighting various topics. These emails will continue through mid-July. The State of Iowa, Board of Regents, and The University of Iowa have various policies and/or codes. Some are out of our control. Changes may be difficult for some; these contracts have been in existence for thirty-five years. HR is working to keep staff informed by holding open forums and offering financial counseling sessions. As part of these changes, HR can no longer payroll deduct union dues as of July 1st. Union dues will need to be collected in another form of payment. Lastly, if AFSME/SEUI does not get recertified, our executive committee was provided an overview if merit staff would like to integrate and be part of our shared governance. At this point, it is all speculation, but Staff Council is reviewing options if the request arises. Please refer anyone who would like more information about these topics directly to their HR representative (found on self-service) or the main HR Department (Employee and Labor Relations) on UI campus.
**Marsha’s Move to USB/New Office Location:** Marsha’s move to 121-USB will be official on July 17. Packing Staff Council items into boxes will occur on July 13 in the current location, 606 Jefferson Building (JB). Volunteers can email her if you’re available to assist on packing day. Physically moving the boxes will be done by others. Marsha’s general hours are Monday-Thursday from 9am-2pm, but will be on vacation the last week of June until July 10. Archiving documents or assigning a sub-committee to work on the history of Staff Council was discussed.

**Postcard Mailing:** The postcard mailing is set to be mailed to all constituents on June 28th. A special thank you to Hans Hoerschelman and other members who were a part of this project.

**Goals and Concerns List:** A list of past goals, with continuing efforts, will be reviewed with the Goals Committee and sub-committee chairs. This document may also be part of the July agenda to briefly discuss as a prelude to the August retreat. Discussion about breaking out into FN/ORG reps in July would allow conversation about mode of communication to their constituents for each group. This would not be as vital for each org rep, but they may benefit by talking with other org reps discussing their best practices.

**Presenters for the Year:** An interest in having healthcare leadership was expressed. Possible inquiries could go out to Dean Jean Robillard, Ken Kates, and Christine Miller from UIHC Strategic Planning.

**Retreat Format:** Last year’s retreat included a guest speaker from Strategic Communications. This year, the Staff Council’s goals would be introduced in July’s meeting. This would give councilors time to marinate on goals from July to August, then have a broader discussion and more time to define and discuss ways to achieve them when mapping out their ‘next steps’. Having a pre-meeting in July also gives the opportunity for councilors that are on more than one committee to meet with both committees (one in July and then their other committee in August).

**Fiscal Year-End Budget Update:** Marsha presented an excel document showing a carry-over of $1,500.00 in which Erin Brothers will request the transfer. A request was made for a procedural document outlining the budget processes for Staff Council future leaders. Staff Council is under the UI HR umbrella, which now has a new org #, Org 7. In addition, this org has a shared services person, Lori Remington.

**Discuss Charter and University Committees:** Tabled.

**Meeting locations for SCEC with President Harreld:** President Harreld agreed to have some of his meetings elsewhere on campus (not in Jessup Hall). Executive members were asked to submit potential locations. Brenda Van Dee suggested Pomerantz Biomedical Discovery Building (PBDB) and Dr. Ted Abel, Director of Iowa’s Neuroscience Institute (INI), for a possible future meeting. His staff is entirely new and Dr. Abel could highlight INI’s progress since its inception. Michael Hesseltine suggested Stead Family Children’s Hospital and John Laverty suggested Hancher Auditorium, which could be utilized for a future All Staff Council meeting.

**Other Topics:**
- **Goals Committee:** The Staff Council President, John Laverty, typically meets with the SC Executive members and the Chairs of each SC subcommittees before the August Retreat. The ‘Goals and Concerns’ List (mentioned above), have some items that are more relevant to particular subcommittees. In addition, chairs or executive members can add items to be discussed with their subcommittees at the August Retreat.
- **PathForward Committee:** Monica Madura will remain on SIT3: Undergraduate Academic Experience as a subject expert, her role on the overall committees would be filled by a current Staff Council member, resulting from the end of her first term. Erin Brothers would also come off the committee list, which leaves some vacancies. Jeri King, Collin Davis, and Brenda Van Dee expressed interest. John Laverty, Michael Hesseltine, and Matt Watson will remain on the Strategy Implementation Team (SIT)/Operations Team (OT) overall committees. On Monday, July 24th, SIT
and OT will have a combined meeting to discuss whether they think the two overall committees should combine or remain as two committees. This would impact the number of committee members needed.

**Adjournment:** Motion-Brenda Van Dee; Seconded-Erin Brothers; All in favor

**Next meeting:** Wednesday, July 19, 2017 – 2:30 to 4:30 pm – 2520B UCC