UI Staff Council Executive Committee
March 21, 2018
2520B UCC

Present: Marsha Adolph, Michael Hesseltine, Jeri King, John Laverty, Brenda Van Dee, and Matt Watson

Absent: Barbara Barrows, Apryl Betts, Erin Brothers, and Collin Davis

Guests: Michael Weaver, UISC University Relations Co-Chair; Marie Kerbeshian, Vice President for UI Research Foundation (UIRF)

Review/Approval of Minutes

• February 21, 2018 – SC Executive Meeting
  o Motioned – Jeri King
  o Seconded – Matt Watson

Approval of minutes passed by majority vote

Changes to UI Intellectual Property Policy, How it affects staff: Marie Kerbeshian
The University of Iowa Research Foundation (UIRF) helps bring ideas to the world. UIRF assists UI faculty researchers in the transfer of technology from the lab to the global marketplace. The UIRF team works to ensure the world-class research created by our faculty and staff brings about a world-class impact. The office manages a wide variety of intellectual properties arising from research programs throughout the UI and is a resource for faculty and staff researchers in the areas of patent prosecution, outgoing material transfer agreements, marketing, and licensing. Marie Kerbeshian is speaking to shared governance leaders and Research Deans informing of a potential Operations Manual policy change. Following a review of our peer institutions and the decline in funds using our current patent/revenue policies, a change is needed. Currently, a researcher receives the first $100K of revenue when a patent is approved. The revenue is then distributed to other areas, determined by those involved. This method can make sustaining the office difficult. Once the patent ends, so does the revenue. UIRF is looking for ways to be more effective in cost sharing such as a formula that was used in 2005 and prior. There was a straight across 25% revenue cost sharing. This allowed more freedom with the money, as it is not encumbered revenue. UIRF is planning to set up open forums for people who are directly involved with intellectual property.

Faculty-Staff Budget Committee Update:
Seven staff members have been selected for the Faculty-Staff Budget Committee to begin this spring.

• Hans Hoerschelman - Committee Co-Chair, Lead Application Developer, Business Services Administration*
• William (Bill) Nelson – Associate Dean of Students, Division of Student Life*
• Nadine Petty – Executive Director, Center for Diversity & Enrichment*
• Emily Campbell – Director of Finance and Budget, College of Education
• Laurie Hafner Dahms – Senior IT Support Consultant, ITS- Enterprise Services
• Randy Nessler – Director, Central Electron Microscopy Facility
• Michael Schueller – Assistant Director of Environmental Operations, Limnology

*New appointees to the committee

Ex-officio staff members (UISC officers) include:
• John Laverty, UISC President, Senior Associate Director, Enrollment Management
• Michael Hesseltine, UISC Vice President/President Elect, Manager, Patient Appointment Center
• Erin Brothers, UISC Past-President, Senior Sponsored Research Specialist, Division of Sponsored Programs
• Matt Watson, UISC Budget Officer, Senior Application Developer, Orthopedic Surgery
• Brenda Van Dee, UISC Secretary, Administrative Services Coordinator, Dean’s Office Carver College of Medicine
This committee, along with additional Faculty-Staff Budget committee members, will discuss the new Budget Allocation Model (BAM), current thinking on revenues and other budget matters.

**Hawkeye Caucus preparations, March 27, Iowa State Capitol, Des Moines, IA:**
Several staff members have signed up to participate in Iowa Hawkeye Caucus. A UI Fleet Services van has been reserved and Mike Weaver, UISC University Relations co-chair, will be attending the Presidential reception March 26 on behalf of John Laverty, our UISC President. The participants will meet at the capitol, divide into two groups, and submit requests to talk with our legislators directly during their session breaks.

**UISC Elections update:**
Elections will take place during April’s All Staff Council meeting. This will also be the last opportunity to submit nominations for those interested in UISC Executive positions, which will be voted on by current Staff Council members during the May all staff meeting. Please encourage people to nominate or self-nominate for President Elect, Secretary, and the four open At Large positions. The following current executive members will be leaving Staff Council: Erin Brothers, Past President, and Collin Davis/Apryl Betts-At Large positions.

**Key points, UISC president’s remarks at April 12 Board of Regents meeting:**
President John Laverty’s role as UISC President includes presenting at the upcoming Board of Regent’s April meeting. He asked the executive team to email any suggestions to him by this Friday that we wish to be considered in with his remarks.

**UISC Administrative Services Coordinator position, interview/selection process:**
At last month’s meeting, the process was at the phone interview stages. A decision has been made, following in person interviews, to hire for this position. This person will work at 75% time which is roughly 30 hours a week. An announcement will follow soon.

**Budget review:**
We have one pending request that warrants a follow up inquiry from the requestor. Pending that response, the remaining funds will be split to go into the mini grants and Mary Jo Small award funds.

**Other topics:**
Staff Council’s volunteer policy will have its final review with Faculty Senate and proceed to the UI President’s office, pending approval.

A combined statement from Pete Snyder, Faculty Senate President, to shared governance leaders in regards to the announcement for disinvestment was forwarded today to UISC Executive team to review during today’s meeting.

Mark your calendars for a Staff Council appreciation reception on June 13, 2018 at President Harreld’s residence from 5:00 to 6:30 pm. This reception is for all Staff Council members.

The University of Iowa’s Information Technology Strategic Plan is to combine UI Health Care (HCIS) and Academic entities. Staff Council’s feedback is to ensure healthcare has adequate representation during the process.

**Adjourned:** Motion – Brenda Van Dee; Seconded – Michael Hesseltine; Motion passed by majority vote

**Next meeting: Wednesday, April 4, 2018 – 2:30 to 4:30 pm – 2520B UCC**