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# Bylaws Amendments



**Staff  
Council**

*Your voice  
for a better UI*

November 13, 2019

# Proposal 4: First Read on Amendment to article XVI to modify Bylaws Committee Scope of Concern

*Rationale: Update committee procedure to reflect changes to the Bylaws, particularly Articles XII and XIX recently adopted*

## *Current:*

1. Review bylaws and recommend amendments that are appropriate and consistent with current bylaws, with support from concerned constituency.
2. Send approved bylaw changes to University Relations office to be incorporated into the Operations Manual.
3. Serve as the conduit for Council policies & procedures to be reviewed annually for updates.
4. Act as parliamentary advisory in order to maintain productive Council meetings.

## *Proposed:*

1. Serve as a resource for the Executive Committee and Staff Council committees and constituent groups regarding potential changes to the Bylaws.
2. Review proposed bylaws amendments to determine whether they are consistent with current bylaws:
  - a. If after Executive Committee review and approval, the Bylaws Committee finds the proposed amendment consistent with current bylaws, the Bylaws Committee will bring the proposal to the Staff Council at the next regular meeting.
  - b. If the proposed amendment is inconsistent with current bylaws, the Bylaws Committee will recommend language that makes the proposal consistent with current bylaws and will transmit that proposal back to the Executive Committee for review.
3. After the last meeting of the Staff Council operational year, compile and transmit all updates to the Bylaws to the Executive Committee, who will forward them to University Relations for updating the UI Operations Manual.
4. Review Staff Council policies and procedures to ensure they are consistent with the Staff Council Bylaws and advise the Executive Committee.
5. Act as parliamentary advisory in order to maintain productive Council meetings.
6. Assist shared governance or other university groups with creating or amending their bylaws as requested.

# Proposal 5: First Read on Amendment to article XVI to address non-council committee members and to clarify the authority to appoint members

*Rationale: The Goals Committee has been eliminated and its' functions assumed by the Executive Committee.*

*As to non-members, committee chairs know their needs for outside assistance; they should have some flexibility to recommend non-Council, ex-officio or advisory members be added to their committees. The Executive Committee should have the authority to accept the recommendations or not.*

*The Staff Council President authority and responsibility to designate chairpersons for each standing committee is corrected and reiterated here to be consistent with existing language in Article XI, Section 1, item #3 that indicates the President shall "Appoint committee chairs."*

*Current:*

Staff Council Committees|

Council members are expected to actively serve on at least one ad hoc committee, standing committee, external committee, or the Executive Committee. The Goals Committee shall appoint Council and non-Council staff members to the standing committees. The Executive Committee shall designate a chairperson for each standing committee. At the discretion of the chair, committee members may be removed from the committee for non-attendance.

*Proposed:*

Council members are expected to actively serve on at least one ad hoc committee, standing committee, external committee, or the Executive Committee. The ~~Goals-Executive~~ Committee shall appoint Council and non-Council staff members to the standing committees. The ~~Executive Committee~~ Staff Council President shall designate a chairperson for each standing committee. A committee chair may recommend non-Council, ex-officio or advisory members be appointed to their committee; the Executive Committee has authority to do so appoint non-Council members to committees. At the discretion of the committee chair, committee members may be removed from the committee for non-attendance.

# Proposal 7: First Read on Amendment to articles XI and XVI to remove remaining references to Goals Committee

*Rationale: The Goals Committee has been eliminated and its' functions assumed by the Executive Committee*

## Article XI

### *Current:*

#### Duties of Officers

The duties of the officers are those implied by their respective titles and as specified in these Bylaws.

#### SECTION 1. The President shall:

1. Preside at all meetings of the Council, Executive Committee and Goals Committee.
2. Convene the Executive Committee, and Goals Committee as needed, to appoint Council members to all ad hoc, external, or standing committees. These appointments are subject to the acceptance of the members so appointed.
3. Appoint committee chairs.

### *Proposed:*

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3. Appoint committee chairs.

# Proposal 7: First Read on Amendment to articles XI and XVI to remove remaining references to Goals Committee

*Rationale: The Goals Committee has been eliminated and its' functions assumed by the Executive Committee*

## Article XVI

*Current:*

### **Goals Committee:**

**Purpose:** *To review goals and timetables of standing committees. The Goals Committee will meet at the beginning of each academic year and as determined by the President.*

Scope of Concern:

1. Appoint members to ad hoc, external, or standing committees each year.
2. Determine specific yearly goals of the Council.

**Membership:** The Committee consists of all standing committee chairs and the Council Officers. The Council President serves as Goals committee chair.

*Proposed:*

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- ~~2. Determine specific yearly goals of the Council.~~

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