

UI Staff Council Executive Committee
Tuesday, March 3, 2020
2:30 - 4:30 pm
2670 UCC

Present: Mihaela D. Bojin, Jadvyga Gerasimovic, Michael Hesseltine, Monica Madura, Heather Mineart, Jessica Richardson, Mike Weaver, Brenda Van Dee, and Kevin Zihlman

Absent:

Administrative Liaisons: Marla Rosenblum

Review/Approval of UISC Executive Minutes:

- February 4, 2020- UISC Executive Committee Meeting – Approved with no edits.

Group Discussion Topics:

Presidents Updates – Mike Weaver

- Budget Review Board Meeting:
 - No new budgetary requests were up for vote at the February meeting.
 - Members voted on 7 refinements to the current budget model - 5 Academic and 2 from Central Services.
- P&S Policy Review Committee:
 - Discussion regarding possible adjustments to the probationary period and furlough timeline.
- P3/Path Forward Update:
 - Review of the P3 timelines and next steps.
 - Review of the current Path Forward committee and subgroup recommendations.
- Coronavirus Planning:
 - There is a new website with current information regarding the Novel Coronavirus (COVID-19) <https://coronavirus.uiowa.edu/>

UISC Budget - Brenda Van Dee

- Review of current 2019-2020 budget allocations.
- Discussion regarding the UI Staff Council Awards Committee and current award amounts:
 - Skorton Award- \$1,000.
 - Board of Regents Staff Excellence Award- \$1,000.
 - NEW- Gibson Award for merit employees will be \$1,000.

Outstanding Staff Awards Change Request- Mike Weaver

- **Motion:** In order to bring the award in line with the other UI Staff Council Awards, we move to establish a \$500 award for Outstanding Staff Award winners. The total for the 6 Outstanding Staff Award winners will be \$3,000 (plus rollup for fees) a year.
- **Discussion:**
 - No questions or comments.
- **Call for vote:**
 - Heather Mineart motioned; Michael Hesseltine confirmed motion.
 - The vote passed with all in favor, 0 against, and 0 abstentions.

Staff Survey - Mihaela D. Bojin

- A draft of the survey will be sent to the Executive Committee soon for final review.
- After the questions are approved the survey will be sent to all UISC members.
- The next step will be to refine the survey and send it to all UI staff members by May 2020.

March 12 Open Forum – Mike Weaver

- An open forum for those interested in running for UISC will be held Thursday, March 12, 2020 from 3:30-5:00 in 2520D UCC.
- All current UISC members are encouraged to come and speak about their experience on UISC with those interested in running for council.
- Emails were sent out to all groups who have an open seat and to the Diversity Councils on campus.

Elections – Heather Mineart

- The elections committee has created a new workflow system and tested the routing paths.
- Nominations will be collected from March 9, 2020 thru March 30, 2020.
- Voting will open on April 3, 2020 – 8 Function seats and 6 Organization seats.

Committee Goals – Mike Weaver

- Updates from committee chairs was shared with the executive committee. Brief discussion related to the status on achievement of yearly goals.

DEI Event Debrief – Mike Weaver

- Early counts show that the event was well attended, we believe the number of attendees was higher than last year.
- Brief discussion related to possible improvements for future years.

Hawkeye Caucus - Kevin Zihlman

- April 7, 2020 is Hawkeye Caucus Day at the Capitol.
- This year UISC will be taking around 13-14 staff members to Des Moines. It will be a 50/50 split of individuals who have attended and first-time participants.
- Training with Liz Mills will be held during the last 2 weeks in March.

Review of March Staff Council Agenda – Mike Weaver

- 2:30 Welcome, Minutes Approval, after council
- 2:35 Parking and Transportation Update – Debby Zumbach, Associate VP and Director, Purchasing and Business Services
- 2:55 Transit Parking App – Mia Brunelli, Management Services Manager, Parking and Transportation
- 3:15 Flex Working Update – Diana Kremzar, Director UI Family Services
- 3:45 Iowa Edge – Mike Meginnis, Educational Support Services Associate
- 4:00 Committee Updates and Round Table
- 4:25 Closing remarks – Mike Weaver
- 4:30 Adjourn

Meeting adjourned: Kevin Zihlman motioned; Jadvyga Gerasimovic confirmed motion.

Next meeting: April 1, 2020 8:00 – 9:30 am, 2670 UCC