

UI Staff Council Executive Committee
Wednesday, October 1, 2019
2390 UCC

Present: Mihaela D. Bojin, Michael Hesseltine, Monica Madura, Heather Mineart, Mike Weaver, and Kevin Zihlman

Absent: Jadvyga Gerasimovic, Jessica Richardson, and Brenda Van Dee

Guests: Megan Hammes and Melissa Shivers

Administrative Liaisons: Marla Rosenblum

Review/Approval of UISC Executive Minutes:

- September 4, 2019- UISC Executive Committee Meeting - minor edit brought forth for review, accepted as amended.

Group Discussion Topics:

Division of Student Life Collaboration: Melissa Shivers, Vice President for Student Life

- **Mission Statement-** The Division of Student Life fosters student success by creating and promoting inclusive educationally purposeful services and activities within and beyond the classroom. **One Division. One Mission. Student Success.**
- **Three Key Priorities-**
 - Diversity, Equity and Inclusion.
 - Health, Safety, Resiliency, & Well-being.
 - Leadership Development.
- **Strategic Fundraising Priorities-**
 - Ashley Gredys, associate director of development for the Division of Student Life, began August 1, 2019.
 - Ashley will assist in developing relationships with donors to help fund the Division's Key Initiatives/Priorities.
- **Search Updates-**
 - Associate Vice President for Student Life and Dean of Students- the search has recently begun with a plan to complete by January 2020.
 - Executive Director for Inclusion and Belonging and Assistant to the Vice President- Maria Bruno, executive director for inclusion and belonging and assistant to the vice president, will begin October 7, 2019.
- **Overall Discussion-**

Initiatives to be presented at UISC meeting next week:

 - The student well-being model- how to keep students healthy, happy and engaged on campus.
 - Assessment, Improvement, and Research Office (AIR)- empowers staff to make evidence-based decisions. The mission is to lead outcomes-based assessment in the co-curricular setting, support evidence-based decision-making, and promote a culture focused on the continuous improvement of programs and services.

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- Second-Year Experience pilot- Can we increase retention and graduation rates with a second year live on requirement? Capacity will be an issue- new residence halls and remodeling of current residence halls will need to be reviewed.
- IMU and Westlawn Space Review- how does our existing campus setup allow for synergies across programs? How can we reimagine students floating between wellness/well-being spaces?
- Hawkeye Talent Initiative (HTI)- possible new mentorship collaboration on campus.
- Review of University Alcohol Policy- Evaluate the current alcohol policy to address vagueness, confusion, or provide further clarity on the implementation of the policy.

LiveWELL Program Update: Megan Hammes, Director UI Wellness

- In 2019 the LiveWell program underwent an external review. The review led the program to readjust their focus to 3 main areas: 1) Maximum Reach and Program Design, 2) Leadership Engagement & Alignment with UI Mission, and 3) Supportive Infrastructure & Program Sustainability.
- [liveWELL](#) has operated with the same general structure since 2006. The PHA incentive (up to \$45) will be discontinued on Jan. 1, 2020, but other rewards will continue (**liveWELL** points, recreation membership incentive program, free referrals to MBSR and PT).
- Programming will be expanded in 2020 to focus on health and well-being. Campus access to **liveWELL** staff and programs will be improved, and a new staff member has been hired to support existing and new programming. (Ex: “Week of Wellness” in colleges/units in 2020)
- We ask UI Staff Council to support the liveWELL 2020 effort by emphasizing the importance of local-level well-being efforts as instrumental for satisfaction and engagement at work. Continuing to take the Personal Health Assessment survey annually is something that can benefit individuals and the organization.

September Staff Council Meeting Agenda Review – all

- liveWELL Program Update – Megan Hammes, Director UI Wellness
- Health Benefits Review Update – Joni Troester, Assistant Vice President Total Rewards
- Division of Student Life Collaboration – Melissa Shivers, Vice President for Student Life
- Bylaws Amendments – John Weyer, Bylaws Committee Chair

Coke Funding Requests: Mike Weaver

- **Request #1:** *Heidi Zahner-Younts- Improving Our Workplace Awards*
- **Amount Requested:** \$1500.00
- **Description:** Improving Our Workplace Awards-I.O.W.A. has two submission deadlines, per fiscal year, November 1st and March 15th Individuals and Teams can be nominated Celebration reception held each spring.
- **Call for vote:** Request approved unanimously by those present

- **Request #2:** *Heidi Zahner-Younts - Staff Appreciation Grant Program*
- **Amount Requested:** \$20,000.00

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- **Description:** This application is to fund the Staff Appreciation Grant Program. Beginning July 1 for use in fiscal year July 1 - June 30. Only one time per year. For up to \$300 (maximum) or \$10/staff person. First qualified are first-served; funding is limited. Year-round funding until exhausted.
- **Call for vote:** Vote postponed to gather more historical information.

Miscellaneous topics: Mike Weaver

- *Staff Decals* – the executive committee as granted their approval to move forward with the “Proud Iowa Staff” decal stickers. Marla will order 1,500 with the black background and 1,500 with the yellow background.

Meeting adjourned: Heather Mineart motioned; Michael Hesseltine confirmed motion.

Next meeting: November 4, 2019, 1:00 p.m. - 3:00 p.m. 2670 UCC