

**UI Staff Council Executive Committee**  
**Tuesday May 5, 2020**  
**2:00 – 4:00 pm**  
**Virtual (Zoom) Meeting**

**Present:** Mihaela D. Bojin, Jadvyga Gerasimovic, Michael Hesseltine, Monica Madura, Heather Mineart, Jessica Richardson, Mike Weaver, Brenda Van Dee, and Kevin Zihlman

**Absent:**

**Administrative Liaisons:** Marla Rosenblum

**Review/Approval of UISC Executive Minutes:**

- April 1, 2020- UISC Executive Committee Meeting – Approved with no edits.

**Group Discussion Topics:**

**Presidents Updates – Mike Weaver**

- We are currently in week 7 of COVID work environments and meetings.
- New pay practice guidelines will be released soon, and the plan is for them to take effect May 18, 2020.
- Discussion of current budget model and how it impacts orgs/units across campus differently.
- Updates from Executive members on their areas of campus and reports of what they are hearing from local staff members.

**UISC Awards and Possible Recognition– Mike Weaver**

- We have received nominations for the UISC awards, but most will come in closer to the deadlines.
- Discussion regarding how to recognize all the good work staff is doing given our current challenges. Example- staff in ITS/OTLT who assisted with getting all courses online within the two-week move to a virtual learning environment, UIHC staff on the frontlines of patient care, etc.
- Small sub-group (Brenda, Mike, Heather, Kevin, Marla) will explore options.

**Staff Council Office Budget spending priorities – Mike Weaver**

- Discussion surrounding the current budget, possible swag for future events
- Marla will investigate purchasing masks or branded hand sanitizer in lieu of or in addition to our annual swag purchases such as pom-poms which may not be useful under Covid-19 restrictions

**New Coke funds request – Brenda Van Dee**

- **Request:** Zoie L Schares, Admin Services Coordinator
- **Amount Requested:** \$1,500
- **Description:** I'm seeking funds for professional and educational development to better my skills as a facilitator of difficult dialogue and develop my leaderships skills to better serve my unit and the greater University. My understanding of the Staff Council funding pages makes me think the Mary Jo Small Fellowships are for non-academic professional development, and I'm hoping to acquire some funding for a graduate-level (academic) course. I'm taking a summer class though the U of I (EPLS:5240) titled Facilitating Controversial Dialogue/Facilitator Preparation for Leaders and I expect it to inform my work in my department's Diversity, Equity, and Inclusivity working group. I'm passionate about DEI efforts on campus and I'd like to hone my skills as a facilitator and leader.
- **Discussion:** This request may be better served by the Tuition Assistance Program or the Mary Jo Smalls Fellowship. When reaching out Brenda will ensure Zoie is aware of those funding sources.
- **Call for vote:**
  - The vote failed, all in votes against, 0 in favor, and 0 abstentions

**Charter Committees – Mike Weaver**

- Mike and Heather discussed the Presidential Charter Review Process. Draft recommendations will be sent to Presidents Office for review.
- Committee on Committees reports that all charter committee appointments are complete.

- The Committee on Committees has been working on reviewing the criteria for future years and increasing the transparency of the process. Also, there was a discussion regarding a possible blind application process and/or implicit bias training for selection committee members.

**Nominations/elections update-** Heather Mineart

- The UISC elections process is going well, many elections are closed, and new council members have been notified.
- New members have been invited to attend the May 2020 meeting but will not begin officially until their terms start June 1, 2020.
- Academic Support and Libraries election had to be re-run; it closes on Friday.

**Test drive Qualtrics voting approach –** Heather Mineart and Mike Weaver

- The executive team test drove the Qualtrics elections tool to ensure it will work properly next week.
  - I am happy to report Kermit the Frog is the new Vice President and Gonzo is the new Secretary following a contentious run-off election.
- Emails will be sent to all UISC eligible voters the morning of our May 13 meeting. There will be three separate links for each open position and each link will become ‘active’ after each positions speech and turned off after a certain period of time and then each winner will be announced.
- It was determined that Mike will send out 2 “blank” links to be used if there is a runoff for any of the positions. This will allow us to be prepared and spend less time creating a new poll and sending it to everyone during the meeting.

**Staff Council May 2020 Meeting Agenda-** Mike Weaver

- Welcome, Minutes Approval, Zoom meeting protocol
- HR Update – Cheryl Reardon, Associate Vice President and Chief HR Officer
- President-Elect Candidate Speeches, followed by voting
- Introduction of new joining councilors
- Staff Council Secretary Candidate Speeches, followed by voting
- End of year Committee Updates
- At-large Executive Committee Candidate speeches, followed by voting
- Corridor Corporate Games Update
- End of year committee updates continued
- Volunteer of the year, leaving councilor recognition, presidential handoff

**Meeting adjourned:** Mihaela D. Bojin motioned; Heather Mineart confirmed motion.

**Next meeting:** June 3, 2020 2:30 – 4:30 pm, 2390 UCC or Virtual (Zoom)