
UI Emergency Hardship Fund

University Human Resources

September 8, 2021

Fund Overview

- Support costs, up to \$1000, related to an emergency event or crisis, resulting in financial hardship
- Not intended to support on-going expenses
- Employees are encouraged to contact uhr-hardshipfund@uiowa.edu with eligibility questions

Eligibility

- 50% FTE or greater, regular faculty and staff
- 6 months or more continuous employment
- Individual annual gross income under \$50,000 (100% FTE)
- Have not received funds through the UI Emergency Hardship Fund in the past 5 years
- Emergency event occurred within three months of application date

Evaluation Criteria

Is the need a result of an unexpected and critical event?

Does the need impact the health & safety of the employee?

Is the need immediate and temporary?

Application Process

Workflow application <https://workflow.uiowa.edu/entry/test/new/11526>

- 5 members on application review committee representing:
 - UI EAP
 - Family Services
 - Employee & Labor Relations
 - UI Health Care HR
 - Finance & Operations HR

Payment Process

- Payments will be processed via e-voucher.
 - USS-UHR will process award as a check (default), unless employee contacts to set-up direct deposit.



Communications and Reports



Multi-faceted communication plan

HR community

Iowa Now and Noon News

Connections with campus resources

Targeted emails and newsletters

Wellness Ambassador network

Printed flyers



Reports at 6 months and 1 year to UI leadership

39 total applications received

- 13 approved
- 18 denied
- 8 in-process

Housing, medical and vehicle
amongst approved expenses