UI Staff Council Executive Committee
Wednesday, March 2, 2022
2:30 – 4:30 pm
College of Pharmacy, 210

Attendance

Present
Kevin Zihlman, Heather Mineart, Becky Keogh, Jackie Kleppe, Rubia Ruiz, Shari Heick, Matsalyn Brown, David Stenersen, James Jorris

Administrative Liaison
Marla Rosenblum

Guests
None

Approval of UISC Executive committee meeting minutes

Minutes approval:
- February 2, 2022 – UISC Executive Committee Meeting – motion to approve by Heather, second by James, approved with no edits

Discussion topics

Coke/Budget Discussion
Since the last meeting, SCEC approved two requests from the CLAS Staff Council.

SCEC discussed and approved a request from the DEI committee to increase the budget for the UISC DEI Annual Celebration Event to just over $2,000, an increase of $500. The additional budget would cover a professional photographer to capture the event. Future DEI event budgets will most likely need to increase due to rising costs.

SCEC discussed the possibility of donating Coke funds to the Food Pantry. Sarah Hansen spoke with UISC in April 2021 about the Pantry and how it is used by students, faculty, and staff. David will inquire about the potential use of Coke funds for this. If appropriate, Becky will then connect with the Food Pantry.

Connections with Local Shared Governance/Staff Councils
SCEC discussed a potential summit to help facilitate communication and collaboration among other local shared governance and staff councils.

Staff Council Experience Discussion/ Evaluate Concept of Committee Chairperson’s Meeting
Like the previous topic, SCEC discussed potential ways to foster collaboration and best practices within UIISC, such as gathering committee chairs to facilitate goal planning and having open meeting time to discuss ideas for constituent engagement. This discussion will continue as members plan for next year.

DEI Celebration Event Update
Matsalyn and James presented the event rundown. The DEI committee had multiple walk-throughs and they anticipate a successful event on March 7, 2022.
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**Human Rights Policy and Non-Discrimination Statement Changes**  
SCEC reviewed proposed changes to the Human Rights Policy and Non-Discrimination Statement. SCEC appreciates being part of the review process and did not have any recommended changes.

**Updates to the University Library Charter Committee**  
The University Library Charter Committee is considering decreasing student representation and increasing faculty representation. Currently, two undergraduate and two graduate/professional student positions exist. The Charter Committee chair is proposing the positions decrease to one undergraduate and one graduate/professional student and faculty increase from five to seven.

SCEC will support what the student organizations ultimately desire about their representation.

**Strategic Planning Update**  
Item not discussed due to time.

**March Staff Council Meeting Agenda**  
SCEC reviewed the meeting agenda. The meeting will be in-person only and masks are required. The meeting remains open to the public.

SCEC discussed future meeting modalities and how UISC can achieve community among its members and remain accessible for remote/hybrid staff members.

**Adjournment**  
- Jackie motioned to adjourn, Matsalyn seconded; motion carried.  
- Meeting adjourned at 4:33 pm.

**Next meeting:** April 6, 2022 2:30-4:30 pm, UCC