
UI Tuition Assistance Program

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More Assistance Available & New Guidelines Beginning Fall 2024

Significant increase in available funding (\approx 500K total)

- Partnership between University Human Resources and UI Staff Council

New terms and conditions for applicants:

- Coursework must be relevant to role and completed at the University of Iowa unless an equivalent course is not offered at UI, and
- If an employee leaves paid employment within two years after receiving tuition assistance, they will be required to repay assistance received in the 24 months prior to the termination date

New for Fall 2024

Beginning Fall 2024 there are new terms and conditions to be aware of if you choose to apply for the UI Tuition Assistance Program, including:

- Coursework must be job-relevant and completed at the University of Iowa unless an equivalent course is not offered at UI, and
- If you leave paid employment within two years after receiving tuition assistance, you will be required to repay 100% of the assistance received in the 24 months prior to your termination date.

By accepting tuition assistance through the UI Tuition Assistance Program (Program), I understand and voluntarily agree to the following terms and conditions:

I am eligible for participation in the Program only if the Program funding is applied to coursework that:

- a. is part of a college degree program; or
- b. maintains or improves skills relevant to my current UI employment responsibilities.

I do not agree I agree

I understand program funding may be applied only to coursework completed at the UI, unless my supervisor confirms that coursework offered elsewhere is job relevant and is not offered at UI.

I do not agree I agree

I agree to notify Payroll Services (payroll-services@uiowa.edu) in the event I plan to terminate paid UI employment within two years after the end of any semester in which I received Program funding.

I do not agree I agree

If I terminate paid UI employment within two years after the end of any semester in which I received Program funding, I agree to repay all Program funding pertaining to that coursework received in the 24 months prior to my termination date. That amount shall be known as my Repayment Balance.

- a. I agree to repay the entire Repayment Balance prior to my termination date and may work with Payroll Services on a plan to do that.
- b. In the event any Repayment Balance remains outstanding on my termination date, and I have not reached an agreement with Payroll Services for its repayment, I expressly authorize the UI:
 1. to deduct the entirety of my Repayment Balance from my final payroll deposit(s) and
 2. to pursue collection efforts for the remainder of my Repayment Balance, if any, following my final payroll deposit.

I do not agree I agree

Counts by Year

2019

8

2020

4

2021

17

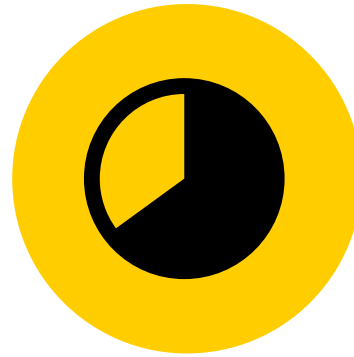
2022

9

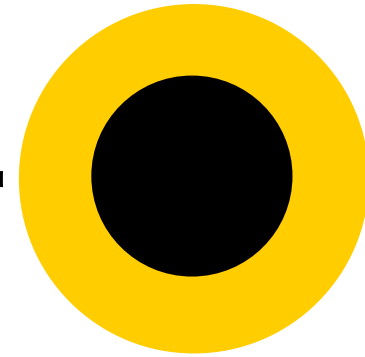
Phases of Implementation



**Phase 1: new
guidelines, website
and application,
communication plan**
COMPLETE



**Phase 2: tracking
system, reporting, UI
Billing**
IN PROGRESS



**Phase 3: maintenance,
appeal process**

Fall 2024

- 146 applications completed and approved
- 97 UI, 49 UI Health Care
- 113 graduate, 33 undergraduate
- 125 UI courses, 21 other
- Approx \$235K



— Questions?

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Thank you to:

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Derek Barnard
Jessica Wade
Justin Fraase
Mike Kaplan
Maria Lukas
Terri Hein
UI Staff Council

IOWA