

UI Staff Council Executive Committee
Wednesday, May 6, 2026
2:30 – 4:30 pm
2520-B UCC and Teams

Attendance

Present

Neda Barrett, Josey Bathke, Amanda Bibb, Hilary Jensen, James Jorris, Sam Mitchell, Ashley Peters, Mel Sanders, Bridget Toomey

Administrative Liaison

Kellie Digmann

Approval of UISC Executive committee meeting minutes

Minutes approval:

- April 1, 2026 – UISC Executive Committee Meeting – motion by Sanders, second by Toomey, [approved with no edits].

Discussion topics

Welcome and Minute Approval/SCEC Agenda Review/SC Agenda Review

The final SC Executive Committee meeting of the year was held, during which plans were discussed to review the larger May meeting. President Barrett reviewed the agenda for the upcoming week, including her farewell speech, the leadership transition to President Elect – Sam Mitchell, elections, and a President Wilson update. It was agreed that the May meeting minutes would be approved through a Teams poll so that the next year's Executive Committee would not need to handle their approval.

SC Purchase Request: Coca-Cola Funds | Community Outreach

1. Amanda Bibb | \$55.77 | Event: Adopt-A-Highway (spring clean-up) |

Items: breakfast pizza, donuts, bottled water | Date of Event: 5-16-26

A request was discussed to provide food for volunteers participating in the Highway Clean Up, with 13 individuals currently signed up. The committee reviewed concerns related to volunteers bringing children to the event, including the lack of prior waiver usage, unclear guidance from the Iowa DOT, and the importance of proper supervision and risk mitigation. Discussion emphasized encouraging waivers for non-university participants, including minors, with electronic options available through risk management. It was noted that minors must be accompanied by a parent or legal guardian, who would be required to complete the appropriate waiver documentation. Logistical considerations for collecting and retaining signed waivers were also discussed. It was noted that Bathke will provide the waiver to Bibb to ensure all volunteers complete and sign it, and that communication would be sent to all participants. The request for funds was brought to a vote and approved unanimously, with no opposition.

Martin Carcasson Session Update

Barrett provided an update on progress related to the Martin Carcasson session. Meetings were held with David Supp-Montgomery and Teri Schnell, along with Rachel Napoli and members of the SC Executive Committee, to develop a problem statement for Martin Carcasson to take back to his team. The completed problem statement has been shared with Rachel Napoli, and further guidance

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on next steps is anticipated. Bibb and Bathke also participated in an informal discussion with Martin Carcasson, which explored open and flexible approaches for engaging staff, creating space for dialogue, increasing trust, and encouraging engagement, with a focus on facilitator training and a train-the-trainer model. Mitchell noted that while the original focus had been on staff councilors, the scope has broadened significantly. Potential outcomes discussed included a program or formal training session. Mitchell expressed interest in assigning the work to ELA, while Rachel Napoli indicated a desire to move more quickly with implementation. The committee discussed whether University Relations, Education, or the Executive Committee could be charged with developing a formal recommendation.

Open Discussion & Constituent Concerns

1. Fireside Chat Questions for President Wilson

The committee briefly reviewed questions prepared for the Fireside Chat with President Wilson. The discussion focused on overall themes and approach, and some more lighthearted rapid-fire questions if time permits.

2. Behavioral Health; Health Care Rep Vacancies

Mitchell reviewed current vacancies within Behavioral Health representation. At least four individuals have been identified as willing to accept nominations. A call for nominations will be issued, with submitted names forwarded to the Executive Committee to fill vacancies for the upcoming year. The possibility of engaging the Bylaws Committee to allow for a special election was also discussed.

3. Executive Committee Nomination Acceptance Approved by Supervisor

A discussion was held regarding Executive Committee nominations and the possibility of making it a requirement for supervisor approval. It was noted that a formal workflow is not required, and that the process for nominations and elections is outlined in the bylaws, which do not permit restricting an individual from running. Expectations for Executive Committee members were reviewed, including meeting attendance, workload capacity, professional standards, and meeting established performance expectations. Discussion about making supervisor approval a requirement for running for the Executive Committee going forward. It was also clarified that Health Care Committee chairs are elected by their respective committee, which differs from the process used for other committees.

Adjournment

- Mitchell motioned to adjourn, Jorris seconded; motion carried.
- Meeting adjourned at 4:15 pm.

May 22, 2026 – Executive Committee approved May minutes.

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1. Please review the May SCEC Meeting Minutes. Let me know if you have any recommend revision

9 Responses

ID ↑	Name	Responses
1	Jensen, Hilary B	Approved as written
2	Peters, Ashley C	Approved as written
3	Jorris, James G	Approved as written
4	Mitchell, Sam	Approved as written
5	Bibb, Amanda M	Approved as written
6	Barrett, Neda H	Approved as written
7	Toomey, Bridget	Approved as written
8	Bathke, Josey	Approved as written
9	Sanders, Mel	Approved as written