
Absent: Carly Armour, Suzanne Doershuk, Genevieve Johnson, Jackie Kleppe, Mary Shumaker, Ashley Vanorny, Linda Varvel, Cassie Walizer, and Tab Wiggins

Administrative Liaisons: Cheryl Reardon, Associate Vice President and Chief Human Resources Officer

Guests: Joe Bilotta, Director, UI Campus Planning; Brenda Byram, Support Services Director, UI Patient Access Center (PAC); Joni Troester, Assistant Vice President for Total Rewards, Michael Schueller, Assistant Director for Environmental Operations and Funded Retirement Insurance Committee (FRIC) staff representative; Brian Fotsch, Facilities Manager, UI Libraries; Glenda Smith, Patient Access Center; Cristobal McKinney, Writer, UI Office of Strategic Communications

Welcome, Roll Call, and Minutes

Minute Adoption:
- February 13, 2019 - UI Staff Council meeting – adopted as amended

Minutes Review:
- February 20, 2019 - UISC Executive Committee Meeting – edits noted for UISC Executive meeting review

Campus Planning Update: Joe Bilotta, Director, Campus Planning

Periodically, Joe Bilotta provides our Council with an update on campus development plans. By doing so, it prepares future discussions and Staff Council engagement in the master planning for the next decade. These collaborations also provide an understanding of the complexities relative to building and space use and their impacts on our infrastructure.

A few highlights from Joe’s presentation:

Hawkeye Commuter Lot – Install Bus Shelter: This project will install a prefabricated bus shelter in the Hawkeye Commuter Lot, adjacent to Hawkeye Park Road. The location proposed is more centralized within the lot for more visibility, while providing more efficient traffic circulation for the CAMBUS service. The shelter is designed to provide shelter with on-demand heat, lighting and visibility to improve customer comfort, safety and security.

T. Anne Cleary Walkway: Due to traffic/pedestrian interactions along T. Anne Cleary at on Market and Jefferson Streets, controls are being studied for a short-term solution.

Wayfinding: Programming for campus wayfinding is being studied by patron type, mode of travel and destination. This will recognize main pathways into campus beginning from major highways around the metro area. From that placement of signage, types of landscaping and targeted gateways will be identified and designed.
Gateway Planning Progress: A recent donation has provided an opportunity to consider a phased implementation of the first campus gateway at the corner of Church and Dubuque Streets. A conceptual design for this location has been shared with the Campus Planning Committee and received support. The phased option would allow for a more modest option be installed that would allow future phases to complete the entire vision for the corner.

Seashore Hall / Communications Center Demolition: Demolition of Seashore Hall and the Communications Center are planned for 2020. The removal of the Communications Center will provide an opportunity to address connection to the south Seamans Center Annex, providing open space alongside a restyled bus stop area. A conceptual site restoration plan depicts an urban-style space. Discussion within the charter committee about the type of barriers and design features will help control noise generated by the intended increased bus traffic on that particular side of the road.

Pentacrest: The four Pentacrest buildings around the Old Capital building plan to shift to a more academic, student centric area with future potential of moving central service areas into other existing UI buildings on east campus.

Westlawn & North Pharmacy Administration buildings: Discussions are under way for possibly moving occupants from Westlawn into a swing space, one option is the North Pharmacy Administration building.

In the world of Campus Planning, discussions are fluid with many projects not going through. Please keep this in mind with the aforementioned subject matters. If anyone would like more information, please visit Campus Planning’s website.

Patient Access Center: Brenda Byram, Support Services Director, UI Patient Access Center (PAC)

Brenda provided a comprehensive presentation on incredible work in their department.

• The UI Patient Access Center (UI PAC) is a “contact” center that facilitates patient access and scheduling for UI Health Care outpatient services, UI Community Clinics, state wide outreach clinic scheduling, and offers 24/7 access to nursing triage and the UI Consult, UI Access, and UI Stead Family Children’s Hospital phone lines.
• UI PAC priorities are patient centered, provider and staff efficient workflows promoting access to UI Health Care.
• The UI PAC leverages automation everywhere possible in workflows from patient directed scheduling, to automated provider referrals via Care Everywhere and CareLink to automated appointment reminders.

Visit our website to view their presentation, including information on:
• Who uses UI PAC
• Staffing, Data, Training
• Efficiencies in Patient Access, including MyChart information
• Staff Satisfaction Data
• Patient Satisfaction Data

Do you have a future appointment to schedule? Visit uihc.org to see the three numbers available, push 1 for scheduling or sign into MyChart and schedule yourself! We applaud UI PAC for all their success.

Health Benefits Review Update: Joni Troester, Assistant Vice President Total Rewards

After reviewing campus feedback and market data, the University of Iowa Health Benefit Stakeholder Advisory Committee, with the assistance of Funded Retirement Insurance Committee, is recommending administration consider changes to its health plan designs. Those recommendations include:
• creating a lower premium, higher out-of-pocket cost plan offering coverage as robust as UIChoice so that employees may better tailor their health plan to individual and family needs;
maintaining a free health plan choice for the double spouse family and employee only options in the new plan while adjusting cost-share for these groups in the current plan;
and pursuing greater financial efficiency and ensuring access to health care providers.

Key Dates/Tentative Timeline:
March – Shared Governance Presentations and Discussion
• March 12 – Faculty Council
• March 13 – UI Staff Council
• March 26 – Faculty Senate
June – Board of Regents Meeting: Approval of new plan option
June – Campus Communication
January 2020 – Implementation of specified recommendations

For additional information, please visit the University Human Resources website.

2019-2020 Council Year:

Bylaws Vote on Amendments proposed January 2019 meeting: Michael Hesseltine
Three motions for Article XVI were up for final vote. All three passed with no abstentions or oppositions. For details, please see our website.

2019-2020 Council Year: Executive Committee Officer & At Large Positions and Elections Update
Seven executive officer positions are open for the 2019-2020 council year: President Elect (3-year term within the ‘presidential succession’), Budget Officer (2-year term), Secretary (1-year term), and four At-Large (1-year term). Each current executive officer position spoke about what their position entails, the role’s time commitment, and rewarding/challenging aspects. Jeri King spoke on behalf of the At-Large positions.

In addition to these executive positions, there are 55 Councilors (35 function and 20 organizational representatives) with three-year terms. Our current vacancies for non-bargaining job functions are:
• Administration: Audit, Compliance, Legal and Risk Management (PA & PN) – 2 open
• Business and Finance (PB) – 1 open
• Healthcare/Behavioral Health (PV & PJ) – 7 open
• Human Resources (PG) – 1 open
• Marketing, Communications & Outreach (PM) – 1 open
• Research/Scientific Services (PR & PH) – 1 open
Nominations will be open from March 11, 8:00 am through April 1, 5:00 pm, 2019.

The elections for Organizational Representatives in the Colleges or Departments of Liberal Arts & Sciences, Pharmacy, Education, Business, Public Health, Finance & Operations, UI Healthcare, Information Technology Services, and the Division of Student Life are coordinated through the directors of Human Resources in each prospective field. Please reach out to them if you would like to join our team as an org rep.

Announcements:
President Michael Hesseltine reminded committee chairs to gather year end reports and submit them to Marla. Nominations are currently open so promote UISC and nominate colleagues who would benefit from the experiences of being a representative as a professional development goal or being a part of the larger offerings in being a University of Iowa staff member. One-third of our councilor positions rotate off each year. Michael sincerely expressed his appreciation for everyone’s engagement.
Meeting adjourned (5:00 PM): Brenda Van Dee motioned; Mike Weaver confirmed motion

Next Meeting: Wednesday, April 10, 2019, 2:30 – 4:30 PM - 2520D UCC