Present: Michael Hesseltine, Jeri King, Katie Millard, Heather Mineart, Gayle Robertson, Marla Rosenblum, Brenda Van Dee, Matt Watson, and Mike Weaver

Absent: John Laverty

Review/Approval of Minutes: Wednesday, October 17, 2018 UISC Executive meeting passed without edits

Shared Services Discussion:
One of the outcomes in our staff survey data conducted in 2016 was the dissatisfaction with the new (at the time) shared services. Since that time, new concerns revolve around how the department measures their success and Key Performance Indicators (KPI) data. While there have been good outcomes, we would like to revisit this issue. We hope to extend an invitation to the Shared Services Department to present at a future All Staff Council meeting, especially with the integration within UI Health Care currently underway.

Communication’s Committee: Jeri King

- Bylaws – A proposal was reviewed to update the Communication’s Committee bylaws. The outcome of this discussion is to refer to the Staff Council HR Committee bylaws in regards to non-Staff Council members serving on the committee as ‘ad-hoc’ members and to adjust the language related to non-council members with some universality across various committees’ bylaws. The committee will email executive members for final review before all council’s review.
- Newsletter – the committee is assembling ideas for a newsletter to potentially release no more than twice a semester. Topics within the newsletter were discussed, one being a paragraph from our Staff Council President in each edition with current topics and news.

UISC Budget: Matt Watson & Marla Rosenblum
Coca-Cola Funds – no new requests. Prior requests will be brought forward during the December Executive meeting.

Staff Council budget – We’re approaching the half way point in the fiscal year. Within the next few months, we’ll take a closer look at how we will utilize our operational budget. Thus far, we have purchased new polos and nametags for new members, envelopes for longevity awards, expended funds on the memorial book program, printing costs, funded various catering costs for past meetings for councilors and guests and other expenses.

General Updates

Shared Governance Panel: Michael Hesseltine
Everyone was in agreement that hosting a shared governance panel during our prior All Staff Council meeting was a success and incredibly informative to all representatives, guests, and the panel members. We hope to have this collaboration continue and flourish in the future. It was noted post event that we should expect similar invites in the future from our shared governance partners.

UI Health Fair (at the Field House): Marla Rosenblum
On November 7, 2018, University of Iowa Wellness program hosted their annual Wellness Fair at UI Fieldhouse. As a continued supporter of this event, Staff Council participated, for the first time, by setting up a table. Around 20 council members volunteered to staff the table from 7am to 4pm. Hundreds of persons visited the table and approximately 500 names were submitted in the gift basket drawing. This was excellent exposure for our governance while current representatives answered and informed visitors. In addition to the giveaway opportunity, a poster board and markers provided a format for people to tell us about their concerns or general comments or questions as well as what they appreciated about the UI.

- Poster Feedback
UI Staff Council Executive Committee
November 21, 2018

- Furloughs/Loss of hours
- UI Parking lots – offered to more than UI employees
- Compensation/Benefits
- Overall gratitude for what Staff Council represents

Elections Software: Mike Weaver
Many questions remain on an elections software vendor to replace Big Pulse, which will not be an option for 2019's election. Until then, we plan to use Qualtrics by signing in using individual’s hawk id and password. Mike sent a test version to the executive committee with a positive outcome. More to come in the near future.

Adjournment: Motion, Katie Millard; Second, Heather Mineart, motion passed.

Next meeting: Wednesday, December 19, 2018 – 2:30 to 4:30 pm – 2520B UCC